

Role Description

Role:	Trustee
Reporting to:	Chair of Board of Trustees
Time frame:	Initial four-year term
Responsible for:	Shared responsibility for governing a charity and directing how it is managed and run.
Time commitment:	At least eight Board Meetings annually (currently two hours on a weekday evening). Preparation. Occasional work around meetings. Optional engagement on activities dependent on the needs of the organisation and Trustee experience, interest, and skills.
Remuneration:	Pro-bono. Expenses paid.

Purpose of role:

To govern the organisation and direct how it is managed and run.

Principal Accountabilities

Leading the organisation, setting the strategic direction, and monitoring performance
Work with the Chair and other board members to set the strategic direction for Healthwatch Camden, making sure that Healthwatch has the plans, processes, and resources in place to fulfil its functions.

Representing Healthwatch Camden and encouraging wide participation
Act as an ambassador and representative for the organisation, speaking up for Healthwatch Camden and promoting its values, maintaining good relationships with key stakeholders, locally and nationally.

Promoting good governance
Work with the Chair and other board members, to ensure the effective development of the board, compliance with the financial regulations, standing orders, delegated authorities and agreed codes of governance.

Adhere to code of conduct
Agree to, and work within, a code of conduct for Healthwatch Camden's volunteers.

Person Specification

Shared values

We want people who share our values, which include a commitment to upholding the quality and effectiveness of health and social care services; a commitment to rights, responsibilities and contribution of individuals and groups; a strong commitment to equality and diversity.

Experience working in a team

We want people who can make a contribution to board leadership of Healthwatch which includes being able to weigh up arguments, and understand the point of view of others, be a good listener and communicator, and able to give feedback constructively.

An understanding of governance

You need to understand the fundamentals of good governance and be willing to accept the legal duties and responsibilities that go with being a trustee.

A close association with Camden

You will need to live, work, or study in Camden. We are looking for people who understand the health and social care needs of our diverse communities.

We are particularly interested in people who have experience of working with local organisations and/or residents on health and social care issues, or who have knowledge which can help us to engage with diverse communities.

Excellent communication skills

You may have the opportunity to take on responsibility for greater involvement in particular areas of Healthwatch Camden's work, for example, representing us on the Health and Wellbeing Board, or attending one-off consultations on our behalf.

Other skills

We are particularly interested in hearing from people who know about **public relations, finance, and/or human resources**.

Rewards

- You will be supporting the local community to get the most out of health and social care services.
- This is an opportunity to be a part of a small, dynamic local organisation, using your experience to help us to be effective.
- You will have the chance to work both at a strategic level, influencing how local resources get used, and at community level, helping us to connect with local people.
- There will also be opportunities for personal development, through attending training events, conferences and seminars.
- We know that not all trustees will want the same level of involvement; we are small enough to be flexible about how we get the most from your contribution.

Exclusions

We cannot appoint paid or elected officials in the local NHS or Camden Council. If you work for an independent organisation that provides services commissioned by a public authority, we will consider the extent of any conflict of interest before deciding on your application.

Although individual circumstances will be considered, people will usually be excluded if they: have been dismissed as a trustee / director, are the subject of a bankruptcy restrictions order (or similar), had a prison sentence or suspended sentence of 3 months or more in the last 5 years.